

# MINUTES Township Committee Meeting

9:30 AM - Tuesday, June 15,  
2021

Remote Meeting via Zoom

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The Township Committee of the Township of Holmdel was called to order on Tuesday, June 15, 2021, at 9:30 AM, in the remote meeting via Zoom, with the following members present:

**COMMITTEE PRESENT:** Mayor Gregory Buontempo  
Committeeman Thomas Critelli  
Committeeman DJ Luccarelli  
Committeeman Prakash Santhana

**STAFF PRESENT:** Administrator Cherron Rountree  
Township Attorney Michael Collins  
CFO William Antonides  
Township Clerk/Registrar Wendy Patrovich

## 1 ANNOUNCEMENT OF MEETING (OPEN PUBLIC MEETINGS ACT NOTICE)

- In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-10, and the regulations governing remote meetings, N.J.A.C. 5:39-1.5, I hereby announce that “adequate notice” and “electronic notice” of this meeting was provided in a notice dated June 10, 2021 that was sent to the Asbury Park Press, Two River Times, posted on the bulletin board and on the main access door to Township Hall, filed in the Clerk’s Office, and posted on the Township’s website, [www.holmdeltownship.com](http://www.holmdeltownship.com).

## 2 ROLL CALL

- Gregory Buontempo, Mayor  
Cathy Weber, Deputy Mayor  
Tom Critelli, Committeeman  
DJ Luccarelli, Committeeman  
Prakash Santhana, Committeeman
- Deputy Mayor Weber joined the meeting at 9:35 AM, after roll call had been taken.

## 3 9:30 AM PUBLIC SESSION - REMOTE MEETING VIA ZOOM

**4 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**5 CONSENT AGENDA**

**Resolutions 2021-153A** All matters listed under the Consent Agenda are considered routine by the Township Committee and will be adopted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired of any item by a member of the Township Committee, the item will be considered separately.

- Resolution Reinstating In-Person Meeting of the Township Committee [2021-153A](#)
- Mayor Buontempo requested a motion to adopt 2021-153A.

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Thomas Critelli
<b>SECONDER:</b>	DJ Luccarelli
<b>AYES:</b>	Gregory Buontempo, Thomas Critelli, DJ Luccarelli, and Prakash Santhana
<b>ABSENT:</b>	Cathy Weber

- Deputy Mayor Weber joined the meeting at 9:35 AM.

**6 2021 DEBT AND CAPITAL ANALYSIS PRESENTATION - DISCUSSION**

- Doug Bacher and Heather Litzebauer from NW Financial presented the 2021 Debt and Capital Analysis to assist the Township Committee in the process of planning for the 2021 capital improvement projects.

**7 ADJOURNMENT**

- Township Attorney Michael Collins stated that an issue arose yesterday regarding a shared service agreement that would require a discussion in executive session, and recommended that the Township Committee make a motion to enter executive session. He also added that there would be no formal action taken after the executive session.

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Thomas Critelli
<b>SECONDER:</b>	Cathy Weber
<b>AYES:</b>	Gregory Buontempo, Cathy Weber, Thomas Critelli, DJ Luccarelli, and Prakash Santhana

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Township Clerk

TOWNSHIP OF HOLMDEL  
COUNTY OF MONMOUTH

RESOLUTION REINSTATING IN-PERSON MEETINGS OF THE TOWNSHIP COMMITTEE

WHEREAS, at this year's reorganization meeting on January 5, 2021, the Township Committee adopted Resolution 2021-26, which set forth the meeting dates of the Township Committee for calendar year 2021, pursuant to N.J.S.A. 10:4-18; and

WHEREAS, in light of the COVID-19 pandemic, this Resolution provided that "until further notice, the Township Committee shall conduct its regular public meetings on a remote electronic basis via Zoom"; and

WHEREAS, this Resolution further provided that "in the event that the Township Committee seeks to resume in-person meetings, this resolution shall be amended in accordance with N.J.S.A. 10:4-18"; and

WHEREAS, among other things, on May 24, 2021, Governor Phil Murphy entered Executive Order 242, which eliminated capacity restrictions for indoor gatherings, such as meetings of the Township Committee of the Township of Holmdel; and

WHEREAS, based upon the foregoing, the Township Committee seeks to re-institute in-person meetings for the Township Committee of the Township of Holmdel, effective following the date of this meeting.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holmdel as follows:

1. The foregoing recitals are hereby incorporated as if set forth at length.
2. Resolution 2021-26 is hereby amended to provide that any noticed meetings of the Township Committee after June 15, 2021 shall be conducted in-person in the Meeting Room at Holmdel Town Hall, 4 Crawford's Corner Road, Holmdel, New Jersey 07733.
3. This resolution shall be filed in the Township Clerk's Office, transmitted to the Asbury Park Press and Two River Times, posted on the bulletin board in Township Hall and on the main public entrance to Township Hall, and posted on the Township's website.

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at the Meeting held on June 15, 2021.

Wendy L Patrovich, RMC/CMR  
Township Clerk

2021-153A